2023–24 Dual Enrollment Opportunities Grants

Frequently Asked Questions

Addressing common questions related to the College and Career Access Pathways (CCAP) Grant and Middle College and Early College (MCEC) Grant with information available as of March 3, 20323

Grant Eligibility

Q. What metrics are necessary to qualify a school for these grant opportunities?
A. While there are competitive priorities that are awarded additional points, any Early or Middle College High School or Program that is starting or expanding is eligible to apply for the MCEC grant, and any schools expanding CCAP agreements or starting new ones are eligible to apply. LEAs must show evidence of an existing or planned partnership with an institution of higher education for the creation of a dual enrollment program. Please read carefully the Purpose and Assumptions in the RFA (pages 3-4).

Q. Is there a template available we can work in before working in the program management system?
A. Files for the RFA and budget worksheets have been updated by the CDE. Please refresh your browser/cache and re-download them from the CDE websites: CCAP https://www.cde.ca.gov/fg/fo/r17/ccap23rfa.asp and MCEC https://www.cde.ca.gov/fg/fo/r17/mcec23rfa.asp. The narrative questions are in the RFA document. You can download the RFA and work on the word doc before entering the information on the online application. Additional resources and sample brainstorming/grant drafting templates have been added to the CCEMC webinar resources folder here.

Q. We are waiting for an answer on whether we utilize the district unduplicated pupil count (UPC) or if we needed to use the site UPC for the CCAP grant.
A. For the MCEC grant application, if the school doesn't exist yet, it would be district data. If the school already exists, the CDE will use district data. The data for the CCAP

grant application will be pulled by CDE staff per school, not per LEA. An applicant does not need to run this data to apply.

Q. What is the cap for any LEA (school district) for the CCAP grant?
A. Any school may apply through their LEA. Thus, an LEA may submit as many applications for the CCAP grant as high schools that participate or will participate in the CCAP and may also apply on behalf of the District to support district work. Thus, a school district with 5 high schools could have 6 applications: one per school and one for the district as a whole.

Q. Are we required to submit one application per school, or can an application also be submitted for an entire district?
A. Each application may receive up to $100,000. The online application and budget require the name of the school. Thus, if a district wanted to fund more than one school or receive more than $100,000, separate applications are necessary. The district may apply on behalf of the district as well.

Q. Can we apply for both grants?
A. An Early or Middle College that also operates under a CCAP agreement is eligible to apply for both grants. There may be only one application per district for the MCEC grant, while the CCAP grant is an application per school.

Q. We have an existing CCAP agreement with our local Community College. We want to start an EC/MC. Confirming that we can apply for both? Secondly, does each school apply for both?
A. High School Districts must apply on behalf of the schools in their district. The CCAP grant is separate from the Middle College Early College grant, and yes, LEAs may apply for one or both of the grants. Note that a district may only apply for one MCEC grant.

Q. Is a separate application required for each individual high school (under the CCAP grant)?
A. Each application may receive up to $100,000. The online application and budget require the name of the school. Thus, if a district wanted to fund more than one school

or receive more than $100,000, separate applications are necessary. The district may apply on behalf of the district as well.

Q. Can one letter from the Community College Chief Executive Officer cover both grants?
A. This is not recommended, as the letter should be identified as in support of a specific grant and document the partnership commitments reflected in the grant narrative.

Q. We are a brand-new charter school. We are enrolling students now for the fall of 2023. We have a CCAP agreement. Are we able to apply for this grant despite the fact that at the time of applying, we will not have students on our campus?
A. Yes, the charter school (as LEA) may apply for a CCAP grant and an MCEC grant for the school in this scenario.

Q. We already have an established M/ECHS and we are looking at expanding our programs. Do we answer the first 3 questions as they are all based around starting up a new school?
A. Yes, all questions on the online application are required. You will address how you will expand in those areas or what you already do in those areas. You might consider answering the first 3 questions with an opening sentence that states you are enhancing the existing school/program.

Q. Can an Early/Middle College High School be fully online? Independent Study?
A. Yes

Q. Can an individual high school apply for the CCAP grant without being an E/M College? Or does that only go along with the E/M College application?
A. Yes, the school under a CCAP can apply only for that $100,000 grant (application is submitted through the high school). The MCEC grant is only one per district and only if it applies.

Letter of Support
Q. What ideas do you have for a college to demonstrate a strong partnership with their LEA's application?

A. See [sample letter of support.](#)

Allowable Expenses

Q. What are the allowable costs for this grant?
A. Please see pages 6-8 of the RFA. Any expenses must be closely aligned to the grant narrative elements, including sustainability beyond grant funding.

Q. Is transportation an allowable expense? School logo passenger vans would really help us expand and promote our program.
A. Yes, transportation is an allowable expense (such as the purchase of the van). Any expenses must be closely aligned to the grant narrative elements, including sustainability beyond grant funding.

Q. Attended the CDE webinar. Need clarification: Can grant be used to pay for a % of an existing employee (duties will be related to DE)?
A. Yes, employee costs (and hiring) has been confirmed as an eligible expense in both CCAP and MCEC grants. Any expenses must be closely aligned to the grant narrative elements, including sustainability beyond grant funding.

Q. Can you pay salaries with this grant?
A. Yes, employee costs (and hiring) has been confirmed as an eligible expense in both CCAP and MCEC grants. Any expenses must be closely aligned to the grant narrative elements, including sustainability beyond grant funding.

Q. Can the funds be given to the community colleges for shared positions to support?
A. Yes, this is allowable as an expense. However, the funds are disbursed directly to the high school district and then should be paid by the district to the community college. This is usually done through an invoice from one organization to the other.

Q. How would that work when the MCHS and CC do not share budgets? Would part of the award go straight to college?
A. The funds are disbursed directly to the high school district and then should be paid by the district to the community college. This is usually done through an invoice from one organization to the other.

Model Programs

Q. What are some model programs in CA high schools? Can we visit?
A. We have a list of these in the webinar/presentation slides, and there are many others. For coaching and support with this, please reach out to CCEMC for Technical Assistance and Program Development at www.dualenrollment.org.

Q. How do we take our dual enrollment program to the next level?
A. We have a list of these in the webinar/presentation slides, and there are many others. For coaching and support with this, please reach out to CCEMC for Technical Assistance and Program Development at www.dualenrollment.org.

Q. How do we build a dual enrollment program?
A. For coaching and support with this, please reach out to CCEMC for Technical Assistance and Program Development at www.dualenrollment.org

Q. How many HS credits do students earn for each college unit? Is there any guidance on this?
A. The typical practice is awarding students 3.33 high school credits per college unit, but school district policies vary. Some cap at a maximum number of credits or have a maximum number of credits they will use to meet high school requirements. The local decision-making on this point is outlined in ed code 48800 (c).

CCAP

Q. What flexibility in scheduling is available through CCAP?
A. See instructional minutes and other ed codes listed in this handout.

Q. How do I start and update CCAP agreements? How often do they need to be updated and maintained?
A. See CA Education Code 76004. For coaching and support with this, please reach out to CCEMC for Technical Assistance and Program Development at www.dualenrollment.org

Data Tracking

Q. Is there a way to track and/or report which schools have dual enrollment programs?
A. Currently this data is partially collected with CCAP partnership annual reporting to the CCCCO and the school district LEA reporting via CALPADS the students earning college credit.

Pathways

Q. How can this grant work if my local community college does not have courses that align with my pathways?
A. Dual enrollment requires a strong partnership with both the school district and college partner. Developing pathways together is recommended.

Timeline to Launch

Q. Why should it take 1.5 years to achieve a dual enrolled course?
A. We have a timeline in the presentation, as colleges and high schools/school districts often have different timelines for course and schedule development. For coaching and support with this, please reach out to CCEMC for Technical Assistance and Program Development at www.dualenrollment.org .